

Voucher # \_\_\_\_\_

**SHEPPARD OFFICERS' SPOUSES' CLUB  
VOUCHER**

<b>REQUEST FOR PAYMENT</b>		
Date:	Amount:	Line Item #:
Make Check Payable to:		
For the purpose of:		
Chair Signature:	Title:	
<b>NOTE: Attach all receipts, invoices, or letter of request.</b>		

<b>REQUEST FOR DEPOSIT</b>		
Date:	Amount:	Line Item #:
Description:		
Chair Signature:	Title:	

<b>THIS SECTION FOR TREASURER'S USE ONLY</b>			
Date:	Check Number:		
ACCT DR:	Amount:	ACCT CR:	Amount:
AUTHORIZATION:	Budgeted Item, Board Meeting vote, Gen. Membership vote		
Other:			

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TREASURER